



For over 20 years, Softdocs has developed proven enterprise content management (ECM) solutions for educational institutions and demonstrated a commitment to evolve with the needs of the education marketplace.



Architected for the Cloud

Etrieve by Softdocs allows educational institutions to leverage document management, e-forms and workflow automation, complemented by the significant benefits available with cloud-based applications. Leveraging the Microsoft Azure platform for deployment and hosting, Softdocs provides 99.5% uptime availability for **Etrieve** in the cloud.

With a browser-based, mobile-friendly platform, student and employee needs are met through a robust and intuitive user interface, ensuring access to content, forms and workflows from any device at any time. Softdocs manages the implementation, support and maintenance of the solution, helping institutions simplify technology requirements and reprioritize IT resources for more pressing needs.

As educational institutions look to meet the growing demands of students, faculty and IT, deploying **Etrieve** in the cloud provides a scalable software platform that immediately helps reduce manual paper processes and increase overall efficiencies without draining staff. Institutions of all types and sizes can deploy leading edge enterprise-wide content management solutions that fit both their resource and budget needs—truly providing the next generation of paperless.



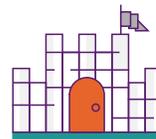
Single Paperless Platform

Content management, e-forms and workflow in a single intuitive solution



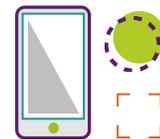
Fully Cloud-Based

Implementation, support and maintenance handled by Softdocs



Secure and Dependable

Leveraging 256 bit AES encryption, data is secure at rest and in transit



Mobile-First Design

Access content and workflow regardless of device type or platform

Features and Benefits

- ▶ Fully browser-based solution accessible from any device
- ▶ Capture, store, manage and automate all types of content
- ▶ Create and automate fillable PDF and responsive HTML forms
- ▶ Robust workflow engine for both dynamic and conditional workflows
- ▶ Solutions and services dedicated specifically to the education marketplace
- ▶ Automated system updates with no IT involvement required
- ▶ Automatic backup of all data and content
- ▶ Flexible subscription-based pricing
- ▶ Easily deploy institution-wide, including in Student Services, Finance and HR