



Intuitive, Supportive, Intelligent.

Etrieve Forms is our next generation, browser-based electronic forms solution. Paired with **Etrieve Flow**, our intuitive workflow engine, users can easily complete forms on the web for routing through rules-based workflows. Form recipients can review, approve, deny, comment, edit or re-route forms based on situational needs and business rules, ensuring forms always go where they should. And reminders and summary views ensure actions occur in a timely manner.

Designed to integrate, **Etrieve Forms** becomes an extension of your existing ERP solution. With the ability to pre-populate forms with ERP data—as well as write submitted form data back to your ERP—manual rekeying is a challenge of the past.



Forms Template Library

Leverage, modify and deploy pre-built forms to save valuable time



Automate and Store Forms

Publish, process and store forms using dynamic and conditional workflows



ERP Integration

Pre-populate forms with ERP data and pass submitted data back



Track and Escalate Status

View form history at any time, improving accountability and communication

Features and Benefits

- ▶ Supports both fillable PDF and HTML based e-forms
- ▶ Intuitive, graphical workflow designer makes it easy to build and manage workflows
- ▶ Integrated HTML designer allows for on-the-fly form revisions and updates
- ▶ Form History provides an instant snapshot of where a form has been, where a form is now and where a form is going, eliminating lost documents and workflow delays
- ▶ Customized reminders ensure users know when and how to act on a submitted form
- ▶ Users can easily complete forms on the web, then automatically route them through rules-based workflows
- ▶ Completed e-forms automatically file into the appropriate student, vendor or employee folder within **Etrieve Content**, our browser-based enterprise content management solution

