

# The Digitally Connected Campus Medical University of South Carolina



**MEDICAL UNIVERSITY  
OF SOUTH CAROLINA**

CHARLESTON,  
SOUTH CAROLINA

- ▶ Graduate medical and research institution with six colleges offering nearly 140 different programs in Charleston, SC
- ▶ Student FTE: 3,100
- ▶ ERP: Ellucian Colleague
- ▶ Softdocs' customer since 2017
- ▶ Utilizing Etrieve for electronic forms, workflow automation and document management

“ One of the best things about Etrieve Content is our ability to provide access to necessary admissions and student records documents to our colleagues and constituents in a secure, auditable fashion. This has been such a quality-of-life improvement. ”

**STAN SULKOWSKI**

DIRECTOR OF UNIVERSITY REPORTING  
MEDICAL UNIVERSITY OF SOUTH CAROLINA

## MUSC Enrollment Management Advances Content Benefits and Gains Process Automation

In late 2017, the Medical University of South Carolina (MUSC) chose to replace their previous content management solution with Etrieve Content for all enrollment management and student records documents, including those for admissions and financial aid. An immediate Etrieve benefit realized was the ability to access the content repository from any modern web browser.

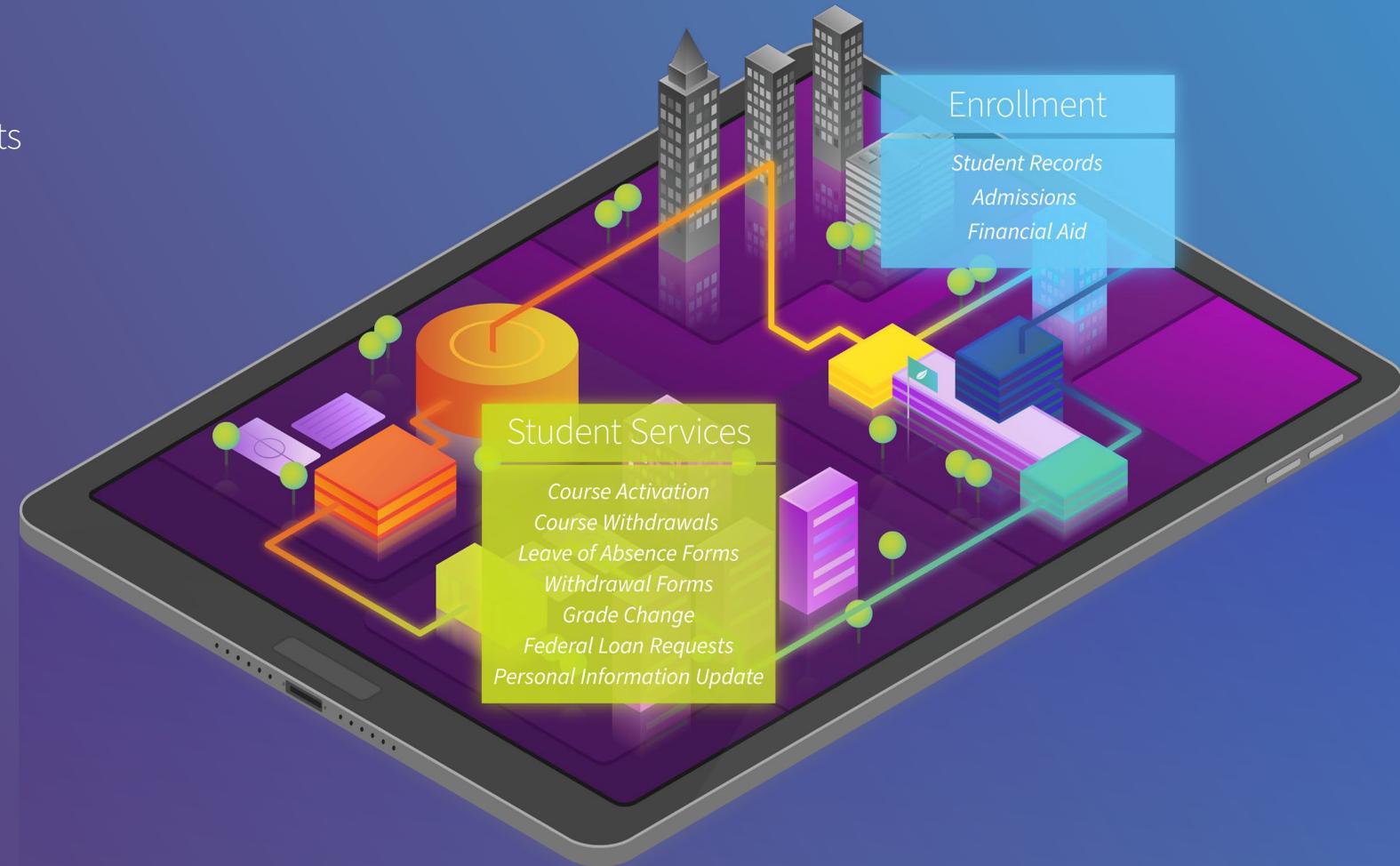
Following their successful initial migration, MUSC turned to implementing Etrieve's e-forms and automated workflow solutions. Everything from course registrations to financial aid functions were digitized, and automated workflows were established.

### ACHIEVEMENTS

- ▶ Integrated data from Colleague to prepopulate form fields.
- ▶ Transitioned from a very paper-heavy student records system to having virtually no paper forms.
- ▶ Automated a cumbersome paper-based student leave of absence process, reducing form processing time significantly.
- ▶ Connected many forms to integration databases, allowing for data aggregation and additional reporting opportunities.
- ▶ Gained ability to grant access to necessary documents in a secure, controlled format.

“ Previously when we were using paper forms, it was time-consuming and inefficient for the staff handling them. Some of these forms must frequently move between multiple departments and we eliminated many unnecessary steps and ad hoc communications. We are seeing increased efficiency and productivity gains across the board with Etrieve electronic forms. ”

STAN SULKOWSKI  
DIRECTOR OF UNIVERSITY REPORTING | MUSC



“ Being able to access our documents through a web browser makes it easier on both the users and the IT folks, and was extremely helpful during modified pandemic operations. ”

STAN SULKOWSKI  
DIRECTOR OF UNIVERSITY REPORTING | MUSC